

## ABSTRACT OF THE DISCLOSURE

Provided is a communication apparatus capable of  
affording an equivalent level of security for both  
5 facsimile transmission and electronic mail without the  
user needing to be aware of the difference between  
facsimile transmission and electronic mail. When  
document information is designated as being confidential  
("YES" at S104 in Fig. 2) and transmission by E-mail is  
10 specified (S108, S109) at the time of a transmission,  
the document is encrypted and transmitted (S109 - S111).  
When transmission by facsimile communication is  
specified (S108 - S112), on the other hand, the document  
is transmitted utilizing a private security function  
15 (S114).